



DATE: November 16, 2023

POSITION: Multi-Modal Planner

SALARY: This position offers a competitive salary and benefits package, dependent upon qualifications and experience. The expected salary range is \$55,000 - \$65,000.

BENEFITS: BMC participates in the State of Maryland's benefits program, including comprehensive healthcare, dental, and life insurance options. BMC provides a highly competitive package of additional benefits including guaranteed contributions to retirement programs, optional flex schedules, state holidays, and vacation/personal leave. BMC has a hybrid office schedule with three days in the office and two days telework weekly for the foreseeable future.

DESCRIPTION: The Baltimore Metropolitan Council (BMC) is a quasi-governmental, non-profit agency serving the Baltimore region. Our board of directors includes the Mayor of Baltimore and the elected executive officials from the six surrounding counties. BMC's primary function is to support the Baltimore Regional Transportation Board (BRTB), the area's metropolitan planning organization (MPO) and its regional transportation planning activities. BRTB members consist of designated representatives from the cities of: Annapolis and Baltimore, the counties of: Anne Arundel, Baltimore, Carroll, Harford, Howard, and Queen Anne's. Additional members include the following state agencies: Department of Transportation, Department of the Environment, Department of Planning, and Maryland Transit Administration as well as the Regional Transportation Agency of Central Maryland.

In addition to a full range of transportation planning functions, BMC also provides support to member local governments in several other areas, including: economic and demographic research, computer mapping applications, air and water quality programs, cooperative purchasing, rideshare coordination, sustainable community planning, and workforce development.

BMC is seeking a multi-modal planner who is enthusiastic about improving quality of life for communities through planning and design. The focus of this work is bicycle, pedestrian, scooter, and other shared mobility options, all modes of transit, as well as TDM activities. This requires a strong interest and enthusiasm in livability and equitable transportation.

As a member of the BMC policy team, the Multi-Modal Planner will approach projects in a team-oriented, collaborative way. Work is performed in accordance with broadly defined objectives and professional standards along with independent judgment, subject to review and guidance by the Assistant Director, Transportation and senior staff during progress and upon completion.

1500 Whetstone Way | Suite 300 Baltimore, MD 21230-4767

T (410) 732-0500 F (410) 732-8248 W www.baltometro.org



SUMMARY OF DUTIES: Typical duties of this position include:

- Facilitate execution of planned regional active transportation initiatives such as Bike to Work Week and other activities and support such activities as initiated by members and partners.
- Provide staff support for the regional Bicycle and Pedestrian Advisory Group including preparing meeting summaries.
- Assist in the coordination and management of transit-related planning projects.
- Perform data and statistical analysis of transit services to assess system performance, ridership trends and other metrics.
- Support training and informational workshops on regional transit interests.
- Conduct and/or coordinate surveys, data collection, data analysis, research and project evaluations, developing recommendations and presenting findings.
- Prepare reports summarizing findings, including text and appropriate graphics.
- Participate in other transportation planning activities including safety, freight, congestion management and/or air quality, as needed.

ABILITIES:

- Excellent verbal and written communication skills
- Strong interpersonal skills and time management
- Ability to take on new tasks and adapt to different work assignments and personalities
- Self-motivated with attention to detail
- Commitment to safety, quality and customer service
- Effectively interact with BMC staff and BRTB members to advance projects in a timely manner

KNOWLEDGE AND SKILLS:

- Principles and practices of urban and regional planning and understanding of MPO roles and processes
- Familiarity with transportation planning principles and resources (a focus on multi-modal transportation preferred)
- Ability to prepare clear and concise reports and presentations
- Intermediate to Advanced working knowledge of all Microsoft Office applications, including Excel, Word, PowerPoint, and Teams
- Experience with using various ArcGIS platforms and graphics software
- Proactive problem-solving and critical-thinking skills
- Ability to organize and prioritize multiple tasks

QUALIFICATIONS: A Bachelor's Degree from an accredited college or university in city/regional/transportation planning, engineering or a related curriculum, plus two years of responsible experience (preferred). A Master's Degree may be substituted for one year of experience.



TO APPLY: Send cover letter and resume to Kathy Renzi, Executive Assistant & Office Manager, via e-mail (krenzi@baltometro.org) or mail to Baltimore Metropolitan Council, ATTN: Kathy Renzi, 1500 Whetstone Way, Suite 300, Baltimore, MD 21230. Position will remain open until filled. Please reference "Multi-Modal Planner" when responding to this position announcement.

BMC is an EOE/M/F/H. BMC does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

Please Note: BMC is not sponsoring new employees in application of the H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration and Reform Control Act of 1986. Federal regulations prohibit H-1B Visa candidates from paying sponsorship fees; all sponsorship fees must be assumed by the potential employer.