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| --- |
| Submission Date |
| 1. Submission date:       |
| Organizational Information |
| 2. Legal name of submitting agency:       |
| Point of Contact Information |
| 3. Point of contact submitting form:       |
| 4. Phone:       | 5. Fax:       |
| 6. E-mail:       |
| 7. Mailing address:       |
| General Project Information |
| 8. ITS project name/title:       |
| 9. Project type: [ ]  New[ ]  Replacement[ ]  Expansion | 10. Project scope (select all that apply): [ ]  Software installation/upgrade[ ]  Hardware installation/upgrade[ ]  Operations/Maintenance[ ]  Systems Integration[ ]  Planning[ ]  Other (provide more detail below) |
| 11. Summarize the project (including how this project relates to existing ITS projects/systems):       |
| 12. Describe the needs this project will satisfy:       |
| 13. List the users of the project when complete:       |
| 14. Describe how the users will benefit from the project:       |
| 15. Describe the geographic areas to be served:       |
| Architecture-Specific Information |
| 16. Summarize the current status of the project (including where it stands in terms of the Systems Engineering process diagram shown in the accompanying Conformity Guide):       |
| 17. List stakeholder agencies and their roles/responsibilities for this project:       |
| 18. Identify the functional requirements for this project:       |
| 19. Show how your project aligns with the Interconnect and Information Flow Diagrams in the MD ITS Architecture:       |
| 20. Describe the configuration & technology options considered for this project and indicate which were selected:       |
| 21. Describe the procurement options considered for this project and indicate which were selected:       |
| 22. Identify applicable ITS standards to be used in support of this project:       |
| 23. Describe your plan for ensuring adequate operations and maintenance of this project after implementation:       |
| **Other Information** |
| 24. Please provide any other relevant information:       |
| Project Schedule |
| 25. Estimated start date:       | 26. Estimated completion date:       |
| Estimated Capital Budget |
| 27. Total capital budget: |       |
| 28. Percent federal funding & sources: |       |
| 29. Percent state funding & sources: |       |
| 30. Percent local funding & sources: |       |
| 31. Percent other funding & sources: |       |
| Estimated Annual Operations & Maintenance Budget |
| 32. Total annual O&M budget: |       |
| 33. Percent federal funding & sources: |       |
| 34. Percent state funding & sources: |       |
| 35. Percent local funding & sources: |       |
| 36. Percent other funding & sources: |       |